

## **NCR Meeting Minutes**

April 13, 2010

Attendance: Approximately 19 NCR members attended a lunch meeting at Athena Pallas Greek Restaurant in Crystal City to enjoy the opportunity to discuss various housing related topics and NCR Chapter Business.

Chapter President, Brian Collins, opened the meeting with a quick recap of the recent change in officers:

- Former President, Dee Spellman, retired
- Vice President Bob Kass was offered the President position, but declined
- In accordance with NCR By Laws, Treasurer Brian Collins took over as President
- As a Board Member-at-Large, Gail Fowler "re-assumed" Treasurer's responsibilities

Brian went over a list of topics to cover in the meeting:

1. September Golf Tournament
2. Find out what members want to accomplish in meetings – guest speakers, etc.
3. Figure out if there is any interest for a social aspect to the Chapter – Happy Hours, White House Tour, etc.

A Treasurer's Report was given for the Chapter bank account:

1. Major account activity
  - a. \$500 received from PHMA in February for the Chapter's annual dues
  - b. \$1,000 donated by the Chapter to the PHMA Scholarship Fund
  - c. \$300 total received from PHMA for each member over the 50 member mark

The new dues structure was briefly touched on. There are no individual dues collected for Chapters. Each PHMA International member is eligible to join a Chapter that is located closest to where you live at no additional cost. PHMA International allocates \$500 annually to each Chapter for operations. An additional \$10 is provided for each additional member over a count of 50.

After lunch, Brian continued with the meeting, first talking about the NCR Chapter's unique opportunities with our Washington, DC locations. The Chapter has access to all the Service Headquarters, several installations from all the Services and Private Sector employees and companies in the metro D.C. area who support military housing. He suggested that NCR find a way to take advantage of this diverse membership to help improve cooperation between the Services with information sharing and to foster improved DoD Housing products to serve our military customers.

There was a brief discussion of PHMA Chapter By-Law Changes recommended by PHMA International that NCR will use to review and update our Chapter By-Laws as needed.

The next topic of discussion was the September Golf Tournament to raise money for the PHMA scholarship fund and sponsor Wounded Warrior golfers. The golf tournament is tentatively scheduled for September 10<sup>th</sup> at Pohick Bay Golf Course and will require active participation from Chapter members to be a success. PHMA is available to support the Chapter in various ways such as with online registration and helping to secure sponsorships. The NCR Chapter may be partnering with the Old Dominion Chapter, located in Quantico, VA, for this tournament.

There was a brief discussion about the NCR website located at <http://phma.com/chapter/5/>. Meeting minutes and chapter news will be posted to this site in the future. Another recommendation discussed is the use of PHMA marketing material for recruiting new members and in particular for the installations to invite private property managers and realtors to join the NCR.

The next Chapter meeting is tentatively scheduled for mid-summer 2010. The NCR Chapter plans to use the website, email, and survey tools to collect member feedback, ideas and recommendations for future meeting topics. Email or call Brian Collins at [brian.collins1@navy.mil](mailto:brian.collins1@navy.mil) of 202-433-3371 with your ideas